

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group

Name of Organisation	Army Welfare Service Ordnance House		
Contact Name			
Contact Address	Ordnance house Plassey Road Tidworth. Wiltshire. SP97LE		
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>

2 – Your Project

In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Tidworth
In which Parish does your project take place?	Tidworth
What is your project?	Eco Bike Project
Where will your project take place?	Ordnance House
When will your project take place?	Wednesdays and Thursdays
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> Leisure & Recycling themes NO <input type="checkbox"/>
Please confirm your project will be completed by 31st March 2010	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Our aim is to engage young people who attend Army Welfare Service club sessions to take on some ownership with their own project, developing skills in bike maintenance, decision making, leadership, positive partnership with the local police and budget management. We are initially starting with 3 - 4 young people from our senior group (aged approx 13 - 16yrs). They are collecting bikes from the local police station and working on them during the club session on a Wednesday night. Two of these young people are delivering a workshop for a small group in the Junior After School club on a Thursday (up to 3 Juniors), where they are learning about bike safety and simple bike maintenance.

We are hoping that a couple of the seniors will be able to attend some certificated training in bike mechanics to allow them to develop their skills in this area.

Hopefully, the project will engage a few others from time to time, on a Wednesday evening and the group will encourage other young people to bring their bikes in for inspection and support with maintenance.

The project is very much supporting older young people to lead their own project, but also supporting other young people to have good knowledge of bike safety and basic maintenance. Although at the moment the young people participating are all male, as the project evolves, we hope to encourage female members to become involved with the project.

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Ordnance House is a part of the Army Welfare Service and works solely on project based activities. There is no allocated budget for these activities. Income is through weekly subscriptions from young people who attend the projects and any successful grant funding. As a section of the MOD, we use a regimental accountant. This person uses "Central Bank GSU" for managing the finances of all MOD sections within the Garrison.

The young people plan to sustain the project by continued partnership with the police for a supply of bikes. They will be generating sustainability by working in partnership with soldiers in a few of the local military units who have expressed an interest in using some basic bikes for their day to day movement around camp. In return they will support the young people with donations towards purchasing new bike parts to sustain the project. We will also be holding raffles and other fundraising events.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The young people who attend our clubs live mainly in the local Zouch estate and surrounding areas. About 25 - 30 young people attend the senior project session on a Wednesday. This is open for young people aged 11 - 18. About 30 young people attend the After School Junior Club on a Thursday. There are also several smaller project taking place during the week for young people. Of the young people who attend the senior project session, about three are presently involved with running the Eco Bike Project. As the project evolves, this group will hope to encourage other young people in the session to have long term or short term involvement. Two members of this group have also delivered three basic bike workshops to the Junior group on a Thursday. About 4 members of the Junior club have been involved. There are plans to continue with this Thursday delivery on an ongoing basis as an extra activity during the club session. In addition to the young people being involved this way, we are also involving the local community. Some of the Army units have expressed an interest in using the bikes for local use during work time. The young people leading this project are gaining experience of working with others, delivering workshops and working in partnership with the police through the collection of bikes for the eco repair process. The members of the junior club are learning about basic bike safety and maintenance.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: N/a	Month: N/a	Year: N/a
Total Income:	£N/a	
Minus Total Expenditure:	£N/a	
Surplus/Deficit for year:	£N/a	
Reserves held:	£N/a	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Bike maintenance stand	£100	Provision of bikes		£0
Bike parts for initial start up	£500	Money held for project	C	£100
Training for 3 young people	£200			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£800	TOTAL PROJECT INCOME		£100

Total Project Income B	£100
Total Project Expenditure A	£800
Project Shortfall A - B	£700
Award sought from Wiltshire Council Area Board	£700
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male	Female
People Under 25 years	Male 9	Female 0
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)